

# TEMPORARIES NOW

*We place people first*

## Direct Deposit Temporary Employee Authorization Form 2019

This authorization form provides Temporaries Now, Inc., our payroll company (currently Resource Funding Group), and your bank or financial institution, the authority to "direct deposit" your pay into your bank or financial institution account.

1. Fill in your name, your bank's name and location, and date.
2. Mark the box to indicate whether your pay will be deposited in your checking or savings account.
3. Attach a voided sample check if you are unsure of your routing and account numbers.
4. Be sure to sign this form.
5. Return this completed form and voided check (if necessary) to your coordinator or our Payroll Department, at the address on the bottom of this form.

### Authorization for Automatic Payroll "Direct Deposit"

I authorize Temporaries Now, Inc., their payroll company and my financial institution indicated below to deposit my net pay automatically to my account each payday. If monies to which I am not entitled are deposited in my account, I authorize Temporaries Now, Inc. to direct the Bank to return said funds. This authority will remain in effect until I have canceled it in writing.

Bank Name: \_\_\_\_\_

Branch Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Account Number you want to direct deposit to: \_\_\_\_\_  
 Checking  Savings

Routing Number you want to direct deposit to: \_\_\_\_\_

ALL the numbers on the bottom of the check \_\_\_\_\_

Soc Sec Num \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

### Please Do Not Write In This Shaded Area

Division: \_\_\_\_\_ I.D. Number \_\_\_\_\_

Location: \_\_\_\_\_ Location Num: \_\_\_\_\_

Payroll Processor: \_\_\_\_\_ Date Processed: \_\_\_\_\_

*Temporaries Now and Gaskins Search Group are Northern Virginia's premier permanent and temporary placement agencies*

*7700 Little River Turnpike, Suite 300 ♦ Annandale, Virginia 22003-2407*

*Phone 703-914-9100 ♦ Fax 703-914-9104*

[Results@TemporariesNow.Com](mailto:Results@TemporariesNow.Com)