

**Performance Appraisal**

Applicant's name \_\_\_\_\_ Last 4 Digits of Soc Sec Num \_\_\_\_\_  
Last position held \_\_\_\_\_ Supervisor \_\_\_\_\_  
Worked from \_\_\_\_\_ to \_\_\_\_\_ Phone \_\_\_\_\_  
Reason for leaving \_\_\_\_\_ Suppv Email \_\_\_\_\_  
Company name \_\_\_\_\_ Final salary \_\_\_\_\_

I authorize the release to Temporaries Now all information regarding my work, character, conduct, and professionalism while I was employed by the firm referred to above. I hereby release all parties involved, including Temporaries Now, from any and all liability that may result from furnishing any information requested by Temporaries Now.

Applicant's signature \_\_\_\_\_ Today's date \_\_\_\_\_

**Applicants Do NOT Write Below This Line**

Is the information above complete and correct? Yes  No  Problems: \_\_\_\_\_

Candidate's Job Duties \_\_\_\_\_

How did the person manage the stress & pace of your office? \_\_\_\_\_

Would you say this person is accurate & punctual? \_\_\_\_\_

How would you rate this person's reliability? \_\_\_\_\_

How would you rate the quality of the work she/he performed? \_\_\_\_\_

Ability to work well with others \_\_\_\_\_

Ability to work independently \_\_\_\_\_

Greatest Strength \_\_\_\_\_

Areas for improvement or growth? \_\_\_\_\_

Would you rehire this person? Yes  No  Under what circumstances? \_\_\_\_\_

Would you request this person as a temporary? Yes  No  Under what circumstances? \_\_\_\_\_

To do what kind of work? \_\_\_\_\_

In which department? \_\_\_\_\_

Any other thoughts you can share regarding this candidate? \_\_\_\_\_

Your name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ Comments? \_\_\_\_\_

Very truly yours,



Dale Abrams, Founder & CEO  
Certified Temporary-Staffing Specialist

*Thank You!*