

TEMPORARIES NOW

We place people first

Expense Report for 2018

For the month of _____, 2018 Submitted By _____ Signature _____

	Miles	Mile Cost 54.5¢	Park	Client or Explanation	Client Meals	Phone	Employee Welfare	Other (explain)	TOTAL DAILY EXPENSE
1									
2									
3									
4									
5									
6									
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27									
28									
29									
30									
31									
				= TOTALS =					